

June 4, 1975

MEMORANDUM

TO: MEMBERSHIP - MAPLE CIRCLE CORPORATION  
FROM: JEFF THORPE  
RE: CORPORATE BY-LAWS

As directed at our last annual meeting, we have retyped our By-Laws and changed Article VI to read:

"Dues shall be due and payable by April 30 of each year"

effective in 1976.

JRT

BYLAWS  
OF  
MAPLE CIRCLE CORPORATION

ARTICLE I

The name of this organization shall be: MAPLE CIRCLE CORPORATION.

ARTICLE II

Purpose. The purpose of this organization shall be social.

ARTICLE III

Membership.

Section 1. Applications for membership shall be submitted to the executive committee and shall be accompanied by the amount of the membership fee, which will be determined by the executive committee.

Section 2. Members may be suspended or expelled for cause by the executive committee, after having had an opportunity to be heard. If suspended or expelled for any cause other than the non-payment of dues or assessments, the member may appeal to the membership. If the committee's action is sustained by a two-thirds vote of the members present at any regular or special meeting, such suspensions or expulsions shall be final, otherwise to be of no effect.

Section 3. No membership shall be assignable.

ARTICLE IV

Officers.

Section 1. Officers shall be president, vice president and secretary-treasurer, who shall serve a term of one year.

Section 2. Election of officers and member at large shall be held upon the first regular meeting date in January of each year. All officers shall hold office until their successors have been elected.

Section 3. The...

Section 4. The president shall be the principal executive officer of the organization. He shall preside at all meetings of the organization and at all meetings of the executive committee, and shall have general supervision of the interests and business of the organization, appointing all committees not otherwise provided for and be a member ex-officio of all standing committees. He shall countersign all checks in payment of bills duly approved by the finance committee and perform such other duties as pertain to his office.

Section 5. The vice president shall, in the absence of the president, perform the duties of the president as outlined in Section 4.

Section 6. The secretary-treasurer shall attend and keep the minutes of all meetings of the organization and of the executive committee; shall supervise all correspondence; keep the books, accounts and records of the organization; collect all monies accruing from fees, dues and assessments, and shall generally be subject to the supervision and direction of the executive committee.

The secretary-treasurer shall take charge of all funds of the organization; keep all funds of the organization in a bank to be designated by the executive committee; dispose of funds or checks approved by the executive committee and drawn by the secretary-treasurer and countersigned by the president. The secretary-treasurer shall perform such other duties as the executive committee may direct.

Section 7. The member at large shall have co-extensive powers with the president and vice president and shall be third in line of succession.

Section 8. If any office becomes vacant, the remaining members of the executive committee shall have the power to fill it for the remainder of the term.

Section 9. The executive committee shall be the governing body which shall exercise the powers of the organization and

property of the organization.

In addition to the other duties and authorities conferred by these Bylaws, the executive committee shall employ such clerical and legal help as made necessary for the carrying out of the objectives of this organization; fix the compensation therefor and adjust grievances which shall be submitted for its consideration.

## ARTICLE V

### Meetings.

Section 1. Meetings shall be held at the discretion of the executive committee in a place designated by them.

Section 2. Special meetings shall be called by the president and directed to do so by the executive committee or upon written request of ten members. The secretary-treasurer shall cause to be mailed to the last known address of each member a notice specifying the time, place and purpose of any special meeting at least three days prior to such meeting.

Section 3. One-third of the members and a majority of the executive committee shall constitute a quorum at any regular or special meeting. A majority of such quorum may decide any question properly brought before the meeting.

Section 4. As nearly as possible the following order of business shall be adapted.

1. Roll Call of Officers and Members
2. Reading of Members
3. Report of Officers and Committees
4. Election of Officers
5. Unfinished Business
6. New Business

Section 5. The executive committee shall meet upon call of the president. The president may, if he deems proper, and shall upon the request of two members of the executive committee, call a meeting at any convenient time upon oral or written notice two days before such meeting. At any meeting a majority of the

majority of such quorum may decide any question properly brought before the meeting.

#### ARTICLE VI

Membership Fees, Dues and Assessments shall be determined by the majority vote of the members at the January meeting of each year or thereafter at any special meeting called for the purpose of discussing fees, dues and assessments. Dues shall be due and payable by April 30 of each year.

#### ARTICLE VII

These Bylaws may be amended or repealed in whole or in part by a two-thirds vote of the membership at any regular or special meeting.

#### ARTICLE VIII

Surplus, if any, immediately prior to the termination of this organization shall be divided prorata among the then members of the organization.